

**Maintenance of Certification Peer Review  
Request for Extension**



**Neshama: Association  
of Jewish Chaplains**  
The Professional Organization of Jewish  
Spiritual Health Specialists

An extension of the deadline for your Peer Review **may** be granted for one year for medical, military deployment, or other extenuating circumstances. Extenuating circumstances do not include moving or changing positions, employment outside of chaplaincy, or within five years of retirement.

**The request for a deadline extension is not a guarantee that the exemption will be granted.** Extension requests can be e-mailed to [info@najc.org](mailto:info@najc.org) or snail-mailed to the office (address below). You will receive an e-mail acknowledging receipt of your request within seven business days. Your request will be reviewed, and you will receive a decision within 30 days. An extension request for the current year must be received by July 31, except in an emergency.

A five-year peer review is an element of good standing along with current payment of dues or fees and timely submission of the Continuing Education Report. Outright waivers of peer review are not available, and extensions will be limited.

Please return completed form to [info@najc.org](mailto:info@najc.org) or mail to the address below.

**CONTACT INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Zip \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**EXTENSION INFORMATION**

Year Peer Review should be completed: \_\_\_\_\_

Reason why requesting an extension:  Medical  Military Deployment

Other: (Please explain):